

Ref. NO.: CE (Trg.)/KTC/Exam Cell/10th L A E/

No 0456

Date:

12 APR 2025

CIRCULAR

Sub.: - Roll No. of Mahagenco, 10th Lower Account Exam. to be held on dt. 19.04.2025 to 20.04.2025.

Ref.: 1) T.O. Circular No. CE (Trg.)/KTC/Exam Cell/Time Table/No. 01691 Dt.27.12.2024.

2) H.O. letter No. क्र. म.रा. वि. नि. कं. म. / मासं-२ / का. दि. -- 41 / 03122 Dtd.: 07.04.2025.

In connection to the circular under reference and as per approval accorded by the Chief General Manager (HR) H. O. Mumbai, 10th Lower Account Examination is scheduled on dt. 19.04.2025 to 20.04.2025 at Koradi Training Center, Koradi.

Examination Centre Place	Authority Conducting the Exam
Koradi Training Centre, Chindwara Road, Koradi - 441111, Distt- Nagpur. Contact NO. 8805172672	The Chief Engineer (TRG.) Koradi Training Centre, Chindwara Road, Koradi- 441111, Distt-Nagpur

10th Lower Account Examination (Mahagenco)

Date of Exam	Time of Exam	Subject / Topic	Paper No
19.04.2025	14.00 to 17.00	Establishment Matters and Precise Writing (With Books) (100 Marks)	1
20.04.2025	10.00 to 13.00	Office Procedure, Consumer Bill & C. P. F. Regulations (With Books) (100 Marks)	2
20.04.2025	14.00 to 17.00	Book Keeping & Elementary Costing (Without Books) (100 Marks)	3

The list of Roll Nos. allotted to the examinees is available on the Website of the MSPGCL. [https:// www.mahagenco.in](https://www.mahagenco.in). All the concerned may please take note of the above information to avoid telegrams, telephones for making enquiries of Roll Nos. & Centre. There will be No change in the Roll Nos. allotted here in after.

All examinees should bring their "Letter of cognizance" in two copies for appearing to the examination and Identity card issue by the office. Without above documents examinees will not be allowed to appear for the examination.

- Use of mobile phones are not allowed during the examination.
- The examinees should not write anything on question paper.
- The examinees should write their correct Roll No. on answer sheet.
- Any act of misconduct during the examination will be viewed seriously.

Encl: - As above


Chief Engineer (Trg.)
KTC: MSPGCL: Koradi

MAHARASHTRA STATE POWER GENERATION CO.LTD.
ROLL NOS. OF THE CANDIDATES APPEARING FOR
10th Lower Account EXAMINATION
TO BE HELD ON Dt. 19.04.2025 to 20.04.2025

INSTRUCTIONS:

1. A Specimen format of Letter of cognizance (Hall Ticket is Attached with Roll No. List)
2. All examinees must bring their "Letter of Cognizance" and only valid 'Identity Card" of Company for appearing the examination in examination hall, unless having above documents employee will not be permitted to appear for examination.
3. After the display of Roll No. List, no further roll Nos. will be allotted at the examination Centre.
4. Candidates are advised to reach the examination Centre sufficiently early and occupy the allotted seat 30 minutes before the commencement of the examination.
5. Candidates will not be allowed to leave the examination hall during the examination period.
6. Candidates are not allowed to bring any handwritten or printed material except company prescribed books & circulars.
7. While writing the answer sheet if ink gets changed, the signature of the Supervisor must be taken on that page.
8. Misconduct and malpractice in any form could lead to disqualification of the candidate.
9. Mobile phones are strictly not allowed in the examination Hall, Possession of mobile phone Will Lead to disqualification of the candidate.
10. Candidate should not write any indicative marking on the answer book for example "Shri Ganeshai", "Hari Om" etc., any sign. If the candidate is found doing such mischief will Disqualify from the exam process and liable for disciplinary action.

Sr. No.	Roll No.	CPF No.	Employee Name (Mr. / Mrs. Miss.)	Design.	Place of working	Paper for which to be appear	Remark/ Centre exam.
1.	230	02828197	Ravindra Bajirao Khot	LDC (F&A)	HPS, Pophali	1 & 2	K.T.C. Koradi
2.	231	02824841	Mahesh Raju Tak	LDC (F&A)	Coal Office, Nagpur	1, 2 & 3	K.T.C. Koradi
3.	232	02827727	Arjun Sadashiv Babar	LDC (F&A)	HO, Mumbai	1 & 2	K.T.C. Koradi


Chief Engineer (Trg.)
KTC: MSPGCL: KORADI



MAHARASHTRA STATE POWER GENERATION CO. LTD.
(A GOVT. OF MAHARASHTRA UNDERTAKING)
(CIN:U10100MH2005SGC153648)

Phone No.: 07109262737
Email : ktc@mahagenco.in

Chief Engineer (Trg.),
Koradi Training Centre, Koradi

LETTER OF COGNIZANCE (HALL TICKET)

This is to certify that the following employee is permitted to appear for the examination as mentioned below.

Roll No.

Candidate should paste
his recent passport
size photo with duly
attested signature of
controlling officer with
seal at office

(Stapling of photo is
not allowed)

Name of Employee : _____

Designation : _____

C.P.F. No. : _____

Mobile No. :1) _____

Alternative No. (if any) :2) _____

Email ID : _____

Place of working : _____ (Name, Signature &
Controlling Officer
with Seal of Office)

Exam No. : _____

Examination Name : _____

Date of Examination _____ (Signature of
Candidate)

Centre of Examination : _____

The candidate should bring hall ticket in duplicate one copy of the same must be handed over to the invigilator in the examination hall. Failure to do so will result in disqualification of the candidate.

Instructions of the Candidate:-

- 1. All examinees must bring their “Letter of Cognizance” and valid “Identity Card” of Company fir appearing the examination in examination hall. The examinee will not be permitted to appear for examination. If above documents are not available with examinee.**
- 2. After display of Roll No. list, no further Roll Nos will be allotted at the examination Centre.**
- 3. Accommodation arrangement will be done. The Applicant should confirm the accommodation facility 07 days if exam with Exam Cell, KTC.**
- 4. Candidates are advised to reach the examination Centre sufficiently early & occupy the allotted seat 30 minutes before the commencement of the examination.**
- 5. No Candidate will be allowed to enter the hall 30 minutes after the commencement of the examination.**
- 6. Candidate will not be allowed to leave the examination hall during examination period.**
- 7. Misconduct and malpractice in any form could lead to disqualification of the candidates.**
- 8. Mobile phones are strictly not allowed in the examination hall, possession of mobile phone will lead to disqualification of candidate.**

Candidates should not write any indicative marking on the answer book for example “Shri Ganeshai Namah”, Hari Om” etc., any sign i.e. *, #, \$, etc. if the candidates is found doing such mischief will disqualify from the exam process & liable for disciplinary action.